

[Your Name]
[Your Address]
[Your City, State, Zip Code]
[Your Phone Number]
[Your Email Address]

[Date]

[Bank Name]
[Fraud/Legal Department]
[Bank Address]
[City, State, Zip Code]

RE: URGENT NOTICE OF FRAUDULENT TRANSACTION AND DEMAND FOR ACCOUNT FREEZE

To Whom It May Concern,

I am writing to formally notify you of a fraudulent transaction initiated from my account to a beneficiary account held at your institution. I demand that you immediately **freeze** the recipient account and **reverse** the funds to the originating account.

Transaction Details:

- **Sender Name:** [Your Name / Organization Name]
- **Originating Bank:** [Name of Your Bank]
- **Originating Account Number:** [Your Account Number]
- **Transaction Date:** [Date]
- **Transaction Reference/ID Number:** [Reference Number]
- **Amount:** [Currency and Amount]

Beneficiary Details:

- **Beneficiary Name:** [Name on the Receiving Account]
- **Beneficiary Account Number:** [Recipient Account Number]
- **Beneficiary Routing/Sort Code:** [Recipient Bank Code]

Reason for Demand:

[Briefly describe the fraud, e.g., Unauthorized access, Phishing scam, Payment made under false pretenses/Business Email Compromise].

I have already reported this matter to my local law enforcement agency (Police Report Case #: [Number]) and my own financial institution. Failure to act promptly to secure these funds may result in the permanent loss of assets and may involve your institution in further legal scrutiny regarding Anti-Money Laundering (AML) and Know Your Customer (KYC) compliance.

Please confirm receipt of this letter and provide notification once the account has been restricted and the reversal process has been initiated.

Sincerely,

[Signature]

[Printed Name]