

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email Address]

[Date]

[Bank Name]
[Fraud/Claims Department]
[Bank Address]
[City, State, Zip Code]

RE: Formal Complaint Regarding Forged Indorsement

Account Number: [Your Account Number]

Check Number: [Check Number]

Dear Fraud Department,

I am writing to formally report a forged indorsement on the following check drawn on my account:

- **Check Number:** [Number]
- **Date of Check:** [Date]
- **Payee Name:** [Payee Name]
- **Amount:** \$[Amount]
- **Date Cleared:** [Date check cleared your account]

I have reviewed my records and confirmed that I did not authorize this payment, nor did the intended payee receive or indorse this check. The signature on the back of the check is a forgery and was not made by the intended recipient.

I request that you initiate a formal investigation into this matter. I have attached a copy of the check (if available) and an Affidavit of Forgery to support this claim. Please credit my account for the full amount of the unauthorized transaction while the investigation is pending.

I look forward to your written response within [Number, e.g., 10] business days regarding the status of this investigation. Please contact me if you require further documentation.

Sincerely,

[Your Signature]

[Your Printed Name]

Enclosures: Copy of Check, Signed Affidavit of Forged Indorsement