

[Your Name/Organization Name]  
[Address Line 1]  
[Address Line 2]  
[City, State, Zip Code]  
[Phone Number]  
[Email Address]

[Date]

[Recipient Name]  
[Title/Claims Department]  
[Financial Institution/Company Name]  
[Address Line 1]  
[Address Line 2]  
[City, State, Zip Code]

**RE: Settlement Offer for Forged Indorsement Restitution Claim**

**Claim Number:** [Claim Number]

**Check Number:** [Check Number]

**Account Number:** [Account Number]

Dear [Recipient Name or Claims Manager],

I am writing regarding the claim filed on [Date] concerning the forged indorsement of the check listed above. The check, in the amount of \$[Amount], was intended for [Payee Name] but was paid by your institution despite a fraudulent or unauthorized indorsement.

To resolve this matter efficiently and avoid further legal proceedings, I am proposing a formal settlement offer. I am prepared to accept a total payment of \$[Settlement Amount] as full and final restitution for this claim.

This offer is contingent upon the following terms:

- Payment must be received within [Number] business days of the date of this letter.
- Payment shall be made in the form of a [certified check/wire transfer].
- Upon receipt of payment, I will sign a release of liability regarding this specific transaction.

This offer is made for settlement purposes only and is without prejudice to my rights should a resolution not be reached. This offer will remain valid until [Expiration Date].

Please contact me at [Phone Number] or [Email Address] to confirm your acceptance or to discuss this matter further.

Sincerely,

[Your Signature]

[Your Printed Name]