Date: [Insert Date]

To:
[Recipient Name/Financial Institution]
[Compliance/Legal Department]
[Street Address]
[City, State, Zip Code]

RE: FORMAL COMPLIANCE DEMAND FOR RECOVERY OF INVALID CLEARING HOUSE PAYMENT

Transaction Details:
Transaction ID/Reference Number: [Insert Number]
Date of Transaction: [Insert Date]
Amount: [Insert Amount and Currency]
Originating Account: [Insert Account Number]
Receiving Account: [Insert Account Number]

To Whom It May Concern,

This letter serves as a formal demand for the immediate reversal and recovery of the aforementioned payment processed through the [Insert Name of Clearing House, e.g., ACH/CHIPS/CHAPS] network.

This demand is issued on the grounds that the transaction is invalid due to: [Select one: Unauthorized access / Technical processing error / Fraudulent activity / Incorrect recipient data].

In accordance with [Insert Applicable Regulation, e.g., Electronic Fund Transfer Act / Uniform Commercial Code Article 4A], we hereby notify you of this discrepancy. Your institution is requested to:

- Immediately freeze the disputed funds if they remain in the recipient's account.
- Initiate a formal reversal or "Letter of Indemnity" process.
- Provide a written confirmation of the status of these funds within [Insert Number] business days.

Failure to rectify this invalid clearing house entry or provide a detailed explanation for the denial of this recovery request may result in further legal action and a formal complaint to the [Insert Regulatory Body, e.g., CFPB / OCC / Central Bank].

Please acknowledge receipt of this demand letter immediately. We look forward to your prompt cooperation in resolving this matter.

Sincerely,

[Your Signature]
[Your Printed Name]
[Your Title/Organization]
[Your Phone Number]
[Your Email Address]