

[Date]

[Customer Name 1]

[Customer Name 2]

[Mailing Address]

[City, State, Zip Code]

Subject: Annual Privacy Notice Regarding Your Joint Account

Dear [Customer Names],

This is your annual privacy notice regarding your joint account(s) ending in [Last 4 Digits of Account Number]. At [Financial Institution Name], protecting your personal information and your right to privacy is a priority.

This notice describes how we collect, share, and protect your personal information. No action is required from you unless you wish to change your current privacy preferences.

Information We Collect:

We collect personal information such as your social security numbers, account balances, and transaction history to provide services and comply with legal requirements.

How We Share Information:

We share information for our everyday business purposes, such as processing transactions and maintaining accounts. We may also share information with affiliates for marketing purposes unless you opt out.

Your Right to Limit Sharing:

As joint account holders, either of you may exercise the right to opt out of certain types of sharing. An opt-out choice made by one joint owner will apply to everyone on the account.

How to Limit Our Sharing:

If you wish to limit our sharing of your information, you may:

- Call us at [Phone Number]
- Visit our website at [Website URL]
- Mail the attached form to [Mailing Address]

You can review our full privacy policy at any time at [Direct Link to Privacy Policy].

Thank you for choosing [Financial Institution Name].

Sincerely,

[Sender Name/Department]

[Financial Institution Name]