

[Date]

[Borrower Name]
[Property Address]
[City, State, Zip Code]

RE: Notice of Escrow Account Transfer

Loan Number: [Loan Number]

Dear [Borrower Name],

This letter is to formally notify you that the escrow account associated with your mortgage loan is being transferred from [Current Servicer Name] to [New Servicer Name].

Transfer Details:

- **Effective Date of Transfer:** [Date]
- **Current Servicer:** [Current Servicer Name]
- **New Servicer:** [New Servicer Name]
- **New Servicer Address:** [Address, City, State, Zip]
- **New Servicer Phone Number:** [Phone Number]

Please note that this transfer does not change the terms or conditions of your mortgage agreement. Your monthly payment amount, including your escrow contribution for taxes and insurance, remains the same at this time.

Action Required:

Starting on [Date], please direct all future payments and inquiries regarding your escrow account to [New Servicer Name]. If you have automatic payments set up through your bank, please update the payee information to reflect the new servicer.

If you have any questions regarding this transfer, please contact our Customer Service Department at [Current Servicer Phone Number] before [Date], or [New Servicer Phone Number] after that date.

Sincerely,

[Sender Name/Company Name]
[Title]