

## NOTICE OF TRANSFER OF SERVICING RIGHTS

Date: [Current Date]

Borrower Name(s): [Borrower Name]

Property Address: [Property Address]

Loan Number: [Loan Number]

Dear Borrower(s),

The servicing of your mortgage loan is being transferred, effective **[Date of Transfer]**. This means that after this date, a new company will be collecting your mortgage payments and managing your loan account.

### **Current Servicer Information:**

[Outgoing Servicer Name]

[Address]

[Phone Number]

### **New Servicer Information:**

[Incoming Servicer Name]

[Address]

[Phone Number]

[Website]

### **Important Payment Information:**

- [Outgoing Servicer Name] will stop accepting payments after [Date].
- [Incoming Servicer Name] will begin accepting payments on [Date].
- Send all payments due on or after [Date] to the new servicer.
- If you use an online bill pay service through your bank, please update the payee information to the new servicer immediately.

The transfer of servicing rights does not affect any term or condition of your mortgage other than who services the loan.

If you have questions for your current servicer, please contact us at [Phone Number] before [Date]. After that date, please direct all inquiries to [Incoming Servicer Name].

Thank you for the opportunity to have served you.

Sincerely,

[Outgoing Servicer Name]