

[Date]

[Owner Name]

[Address Line 1]

[Address Line 2]

[City, State, Zip Code]

Notice of Unclaimed Property: Final Notice Before Transfer to State

Dear [Owner Name],

According to our records, [Company Name] is holding property belonging to you. This property, identified below, has been inactive for a period of time and is now considered "unclaimed" under state law.

Property Details:

Account/Reference Number: [Reference Number]

Property Type: [e.g., Checking Account, Uncashed Check, Credit Balance]

Amount: [Amount]

If we do not receive a response from you by **[Deadline Date]**, state law requires us to transfer these funds to the **[State Name]** Treasurer's Office (Escheatment). Once transferred, you will be required to file a claim directly with the State to recover the funds.

To prevent this transfer, please take one of the following actions immediately:

- Sign and return this letter to the address provided below.
- Log in to your account at [Website URL] and perform a transaction.
- Contact us by phone at [Phone Number] to verify your identity and ownership.

Owner Acknowledgment:

I hereby certify that I am the owner of this property and wish to keep my account active.

Signature of Owner

Date

Return this form to:

[Company Name]

[Department Name]

[Mailing Address]

[Email Address/Phone Number]

Sincerely,

[Company Representative Name]

[Company Name]