

[Company Header/Logo Placeholder]

[Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Subject: Notice of Security Incident Regarding Wire Transfer Systems

Dear [Recipient Name],

We are writing to inform you of a recent security incident involving our wire transfer systems that may have affected your financial information. We take the security of your data very seriously and want to provide you with details on what happened and the steps we are taking.

What Happened?

On [Date of Discovery], our internal security team identified unauthorized access to our wire transfer processing platform. Our investigation indicates that the incident occurred between [Start Date] and [End Date].

What Information Was Involved?

The following information related to your accounts may have been accessed:

- Account holder names
- Bank account numbers and routing numbers
- Transaction amounts and dates
- Wire transfer instructions

What We Are Doing

Immediately upon discovery, we took the following actions:

- Disabled the affected systems to prevent further unauthorized access.
- Engaged third-party cybersecurity experts to conduct a forensic analysis.
- Notified federal law enforcement authorities.
- Implemented enhanced multi-factor authentication and additional encryption protocols.

What You Can Do

We recommend that you take the following precautions:

- Monitor your bank statements closely for any suspicious activity.
- Report any unauthorized transactions to your financial institution immediately.
- Consider placing a fraud alert or security freeze on your credit files.
- Be wary of unsolicited emails or phone calls asking for personal or financial details.

For More Information

We have established a dedicated helpline to answer any questions you may have. Please call us at [Phone Number] between [Hours of Operation] or visit our website at [Website URL].

We sincerely apologize for any concern or inconvenience this incident may cause you.

Sincerely,

[Sender Name]

[Title]

[Company Name]