

[Date]

[Customer Name]

[Customer Address]

[City, State, Zip Code]

FACTS: WHAT DOES [INSTITUTION NAME] DO WITH YOUR PERSONAL INFORMATION?

Financial companies choose how they share your personal information. Federal law gives consumers the right to limit some but not all sharing. Federal law also requires us to tell you how we collect, share, and protect your personal information. Please read this notice carefully to understand what we do.

Information We Collect

The types of personal information we collect and share depend on the product or service you have with us. This information can include:

- Social Security number and income
- Account balances and payment history
- Credit history and credit scores

How We Share Information

All financial companies need to share customers' personal information to run their everyday business. In the section below, we list the reasons financial companies can share their customers' personal information; the reasons [Institution Name] chooses to share; and whether you can limit this sharing.

Reasons we can share your personal information	Does [Institution Name] share?	Can you limit this sharing?
For our everyday business purposes-such as to process your transactions, maintain your account(s), respond to court orders and legal investigations, or report to credit bureaus	[Yes/No]	[Yes/No]
For our marketing purposes-to offer our products and services to you	[Yes/No]	[Yes/No]
For joint marketing with other financial companies	[Yes/No]	[Yes/No]
For our affiliates' everyday business purposes-information about your transactions and experiences	[Yes/No]	[Yes/No]

For our affiliates' everyday business purposes-information about your creditworthiness	[Yes/No]	[Yes/No]
For nonaffiliates to market to you	[Yes/No]	[Yes/No]

How to Limit Our Sharing

- Call [Phone Number]
- Visit us online: [Website URL]
- Mail the form below

Questions? Call [Phone Number] or go to [Website URL]

Mail-in Opt-Out Form

Mark any/all you want to limit:

Do not share information about my creditworthiness with your affiliates for their everyday business purposes.

Do not allow your affiliates to use my personal information to market to me.

Do not share my personal information with nonaffiliates to market their products to me.

Name: _____

Address: _____

Account Number: _____