

[Your Name/Company Name]
[Your Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Bank Name]
[Bank Address]
[City, State, Zip Code]
[Attention: Relationship Manager / Fraud Department]

RE: Formal Notice of Breach of Mandate and Unauthorized Wire Transfer

Dear [Contact Person Name or Department],

I am writing to formally notify [Bank Name] of a serious breach regarding the bank mandate and unauthorized wire authorization associated with account number [Your Account Number].

On [Date of Incident], the following unauthorized transaction(s) occurred:

- **Transaction Amount:** [Currency and Amount]
- **Recipient Name:** [Beneficiary Name]
- **Recipient Account:** [Beneficiary Account Number/IBAN]
- **Transaction Reference:** [Reference Number, if available]

This transaction was not authorized by the designated signatories as per the existing Bank Mandate on file. [Bank Name] has failed to follow the required verification procedures and security protocols established for this account. Specifically, [mention specific failure, e.g., failure to verify dual signatures or failure to perform callback verification].

In light of this breach, I demand that [Bank Name] takes the following immediate actions:

1. Initiate an immediate recall of the funds through the corresponding bank network.
2. Provide a detailed written explanation of how the mandate breach occurred.
3. Credit the full amount of [Amount] back to the account, including any associated fees or interest lost.
4. Temporarily freeze all outgoing wire capabilities until a new security protocol is agreed upon in writing.

Please acknowledge receipt of this letter within [Number] hours and provide a status update on the recovery of funds. We reserve all legal rights to seek damages for losses resulting from this negligence.

Sincerely,

[Signature]

[Your Printed Name]

[Your Title/Capacity]