

[Your Name]
[Your Address]
[Your City, State, Zip Code]
[Your Phone Number]
[Your Email Address]

[Date]

[Lending Institution Name]
[Loan Department Address]
[City, State, Zip Code]

RE: Formal Dispute of Interest Calculation - Account Number: [Your Account Number]

Dear Customer Service Department,

I am writing to formally dispute the interest charges applied to my personal loan account referenced above. After reviewing my recent statements and performing an independent calculation, I believe there is an error in how the compound interest is being applied to my balance.

According to my records and the terms of the original loan agreement dated [Date of Loan Agreement], the interest should be calculated at a rate of [Interest Rate]% compounded [Monthly/Annually]. However, the current balance reflects a total that exceeds the correct mathematical projection.

Specifically, I am concerned about the following:

- The principal balance used for the calculation on the statement dated [Date].
- The frequency of compounding applied during the period of [Start Date] to [End Date].
- [Optional: Mention any specific fees that were incorrectly added to the principal for interest purposes].

I request that you conduct a full audit of my account history to ensure the interest has been calculated in strict accordance with our contract. Please provide a detailed breakdown of the daily or monthly interest accruals for the period in question.

If an error is confirmed, I request that you adjust my account balance immediately and provide a corrected statement. Please respond to this inquiry in writing within [Number, e.g., 15] business days.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Signature]

[Your Printed Name]