

[Your Name]
[Your Address]
[Your Phone Number]
[Your Email Address]

[Date]

[Bank Name]
[Fraud Department Address]
[City, State, Zip Code]

Subject: Formal Request for Fraud Investigation - Forged Check

Dear Fraud Department,

I am writing to formally report a forged check on my account and to request an immediate investigation. I did not authorize, sign, or issue the check described below:

- **Account Number:** [Your Account Number]
- **Check Number:** [Check Number]
- **Transaction Date:** [Date check appeared on statement]
- **Check Amount:** \$[Amount]
- **Payee Name:** [Name listed on the check]

I have reviewed the image of this check and confirm that the signature is not mine. I have remained in possession of my checkbook at all times, and I am unsure how this forgery occurred.

I am requesting that you:

1. Open a formal fraud investigation regarding this transaction.
2. Reverse the charge and credit the amount of \$[Amount] back to my account.
3. Provide me with a copy of the Affidavit of Forgery or any other required forms to complete this claim.
4. Send me a written confirmation once the investigation is initiated and when it is resolved.

Attached are copies of my recent statement and [any other supporting documents, such as a police report if filed].

Please contact me at [Phone Number] if you require further information. Thank you for your prompt attention to this matter.

Sincerely,

[Your Signature]

[Your Printed Name]