

**Date:** [Insert Date]

**To:**

[Bank Name]

[Department Name - e.g., Fraud/Claims Department]

[Bank Address]

[City, State, Zip Code]

**Subject: Request for Original Check Image - Alteration Dispute**

Dear Sir/Madam,

I am writing to formally dispute a transaction on my account regarding a check that appears to have been altered. I am requesting a high-resolution, front-and-back image of the original check to assist in the investigation of this matter.

**Account Details:**

Account Name: [Your Full Name]

Account Number: [Your Account Number]

Check Number: [Check Number]

Transaction Date: [Date the check cleared]

Amount Disputed: \$[Amount]

**Reason for Request:**

I have reviewed my statement and believe the following information on the check was altered without my authorization: [e.g., Payee name, dollar amount, or date].

Please provide the requested documentation within [Number] business days. If there are any fees associated with providing these copies, please notify me before processing the request.

Thank you for your prompt attention to this security concern. I look forward to your response.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Phone Number]

[Your Email Address]