

[Date]

[Borrower Name]
[Property Address]
[City, State, Zip Code]

RE: NOTICE OF DEFAULT AND TRANSFER OF DEBT

Account Number: [Loan Number]

Dear [Borrower Name],

This letter serves as formal notification that your mortgage loan associated with the property located at [Property Address] is in default due to non-payment. As of [Date], your account remains past due in the amount of \$[Total Arrears Amount].

Despite previous attempts to resolve this matter, the required payments have not been received. Consequently, please be advised that your account has been transferred to a third-party collection agency for further recovery efforts.

Effective immediately, all future correspondence and payments must be directed to:

[Collection Agency Name]
[Agency Address]
[Agency Phone Number]
[Agency Website/Email]

Please note that this transfer may impact your credit score, as the default status will be reported to national credit bureaus. To avoid further legal action or the initiation of foreclosure proceedings, we urge you to contact the agency listed above to discuss available repayment options or loss mitigation programs.

If you have already sent your payment or have entered into a workout agreement within the last 48 hours, please disregard this notice.

Sincerely,

[Name of Representative]
[Title]
[Lending Institution Name]