

[Date]

[Contact Name]

[Title]

[Institutional Client Name]

[Address Line 1]

[Address Line 2]

**RE: Notice of Revocation of Unsecured Credit Privileges**

Dear [Contact Name],

This letter serves as formal notification that [Financial Institution Name] has elected to revoke the unsecured credit privileges currently extended to [Institutional Client Name], effective [Effective Date].

As of the effective date mentioned above, all existing unsecured credit lines will be closed to new draws or extensions. Any outstanding balances remaining on these facilities must be managed in accordance with the terms of our existing credit agreement. Please be advised that any future credit requests will require full collateralization or must be conducted on a pre-funded basis.

This decision follows a periodic internal review of our credit exposure and risk management policies. It does not necessarily reflect a change in your institutional credit standing, but rather a shift in our institutional lending requirements.

**Required Actions:**

- Cease all utilization of unsecured lines by [Time/Date].
- Review the attached summary of outstanding obligations.
- Contact your Relationship Manager to discuss transition arrangements or collateral requirements.

We value our relationship with [Institutional Client Name] and remain committed to supporting your operational needs through secured financing or other treasury services. Should you have any questions regarding this transition, please contact [Relationship Manager Name] at [Phone Number] or [Email Address].

Sincerely,

[Signature]

[Name]

[Title]

[Department Name]

[Financial Institution Name]