

Date: [Insert Date]

To: [Customer Name]

Account Number: [Insert Account Number]

Subject: Notice of Account Closure

Dear [Customer Name],

Please be advised that [Company Name] has decided to close your account, effective [Immediate/Date].

This decision has been made following a review of your account activity. We have determined that certain actions or transactions associated with this account are in violation of our compliance policies and the Terms and Conditions agreed upon at the time of account opening.

Status of Funds:

[Option A: Your remaining balance of [Amount] will be sent via check to your address on file.]

[Option B: Your remaining balance has been transferred to your linked external account.]

[Option C: Your funds are currently being held pending further review.]

Please note that all access to online banking, debit cards, and associated services has been restricted. Any pending transactions or scheduled payments may be canceled.

Due to the nature of our compliance protocols, we are unable to provide specific details regarding the internal investigation or the criteria used for this decision.

If you have questions regarding the return of your remaining funds, you may contact our support department at [Phone Number] or [Email Address].

Sincerely,

[Name/Department]

[Company Name]