Date: [Insert Date]

To: [Counterparty Name]
Attn: [Collateral Management/Operations Department]
Address: [Counterparty Address]

Subject: Margin Call Notice - [Agreement Reference/ID]

Dear Sir/Madam,

This letter serves as a formal Margin Call notice in accordance with the terms of the [Master Agreement Name, e.g., ISDA Master Agreement] dated [Date of Agreement] and the associated Credit Support Annex (CSA).

Based on our valuations as of [Valuation Date], the current exposure on your account requires the delivery of additional collateral. The calculation details are summarized below:

- **Total Mark-to-Market (MTM) Exposure:** [Currency] [Amount]
- **Total Collateral Currently Held:** [Currency] [Amount]
- **Unsecured Threshold:** [Currency] [Amount]
- **Minimum Transfer Amount:** [Currency] [Amount]
- **Total Margin Requirement:** [Currency] [Amount]

Required Action:

Please arrange for the transfer of **[Currency] [Required Amount]** to be received by our designated account no later than [Time/Deadline] on [Date].

Settlement Instructions:

Bank Name: [Insert Bank Name]
SWIFT/BIC: [Insert Code]
Account Number: [Insert Number]
Reference: [Insert Reference Number]

If you wish to dispute this valuation or have any questions regarding these calculations, please contact our Collateral Team immediately at [Phone Number] or [Email Address].

Sincerely,

[Your Name/Authorized Signatory]
[Your Company Name]
[Department Name]