

URGENT: CYBERSECURITY INCIDENT NOTIFICATION

To: [Name of Central Bank Governor/Regulatory Department]

From: [Name of Institution]

Date: [Current Date]

Subject: Formal Notification of Cyber Incident

Dear [Name/Title],

In accordance with [Law/Regulation Name], we are formally notifying the Central Bank of a cybersecurity incident detected at [Name of Institution] on [Date and Time].

1. Nature of Incident:

[Brief description: e.g., Ransomware, Distributed Denial of Service (DDoS), Data Breach, Unauthorized Access].

2. Scope of Impact:

[Describe systems affected: e.g., Online banking portal, Internal databases, Payment processing networks].

3. Customer and Data Impact:

[State if customer data or funds were compromised: e.g., No evidence of data theft at this time OR Approximately X customer records affected].

4. Immediate Actions Taken:

[List steps: e.g., Isolation of affected servers, Engagement of forensic experts, Law enforcement notification].

5. Current Operational Status:

[Status: e.g., Fully operational, Partially operational, Service suspended].

6. Contact Information:

Our designated Response Liaison for this incident is [Name] reachable at [Phone Number] and [Email Address].

We will provide a detailed forensic report within [Number] hours/days as required by the regulatory framework. We remain committed to transparency and the security of the financial system.

Sincerely,

[Signature]

[Name of Authorized Signatory]

[Title/Position]

[Name of Institution]