

[Date]

[Shareholder Name]
[Shareholder Address]
[City, State, Zip Code]

Subject: Shareholder Cybersecurity Impact Briefing

Dear Shareholder,

This letter serves to provide a formal briefing regarding a recent cybersecurity incident that has affected [Company Name]. We are committed to transparency and wish to outline the impact and our response measures.

Incident Overview:

On [Date], our security teams identified unauthorized access to [specific systems/data]. Preliminary investigations suggest the incident involved [brief description of breach type, e.g., malware, unauthorized data access].

Operational Impact:

[Describe the impact on business operations, e.g., temporary downtime, service delays, or no significant disruption].

Financial and Legal Impact:

At this stage, we are evaluating the potential financial implications. We have engaged forensic experts and notified relevant legal and regulatory authorities. [Optional: We do/do not expect this to have a material impact on long-term fiscal performance].

Mitigation and Future Security:

In response, we have implemented the following actions:

- Secured and isolated affected systems.
- Enhanced multi-factor authentication protocols.
- Initiated a comprehensive review of our cybersecurity infrastructure.

Conclusion:

Protecting our digital assets and maintaining your trust is our highest priority. We will provide further updates as more information becomes available through our investor relations portal.

Sincerely,

[Signature]

[Name of Executive/Officer]
[Title]
[Company Name]