

[Your Company Name]
[Your Address]
[City, State, Zip Code]
[Date]

[Recipient Name / Entity Name]
[Recipient Address]
[City, State, Zip Code]

Subject: Acknowledgment of Completed Beneficial Ownership Submission

Dear [Name of Representative],

This letter serves as formal acknowledgment that we have received your Beneficial Ownership Information (BOI) submission as of [Date of Submission].

Our compliance department has reviewed the documentation provided, including details regarding individual owners and controlling persons. We confirm that the submission is complete and satisfies the current regulatory requirements for beneficial ownership disclosure.

Please note that it is your responsibility to notify us within [Number] days of any changes to the ownership structure or information provided in this filing.

Thank you for your cooperation in ensuring our records remain accurate and compliant.

Sincerely,

[Signature]
[Printed Name]
[Title/Position]