

[Date]
[Recipient Name/Agency Name]
[Address Line 1]
[City, State, Zip Code]

RE: Certification of Exemption from Beneficial Ownership Reporting Requirements

To Whom It May Concern,

This letter serves as a formal notification and certification that **[Company Name]**, located at **[Company Address]**, is exempt from the Beneficial Ownership Information (BOI) reporting requirements under the Corporate Transparency Act (CTA).

After conducting a thorough review of the applicable federal regulations, we have determined that the entity qualifies for an exemption based on the following criteria:

Exemption Category: [Insert Specific Exemption Number/Name, e.g., Large Operating Company Exemption]

Reasoning: [Briefly state why, e.g., The company employs more than 20 full-time employees in the U.S. and filed a federal income tax return reporting more than \$5,000,000 in gross receipts or sales.]

By signing this letter, I certify that the information provided is true and correct to the best of my knowledge and that the entity meets all necessary requirements to maintain this exempt status.

Should there be any change in the entity's status that would require future reporting, we will comply with the necessary filing procedures accordingly. Please contact me at [Phone Number] or [Email Address] if you require further documentation.

Sincerely,

[Signature]
[Printed Name]
[Title/Position]
[Company Name]