

Date: [Insert Date]

[Recipient Name]

[Compliance Officer Title]

[Financial Institution Name]

[Address Line 1]

[Address Line 2]

Subject: Confirmation of Suspicious Activity Report (SAR) Filing

Dear [Recipient Name],

This letter serves as formal confirmation that [Financial Institution Name] has successfully filed a Suspicious Activity Report (SAR) with the appropriate regulatory authorities.

Filing Details:

- **Internal Reference Number:** [Insert Number]
- **Submission Date:** [Insert Date]
- **Filing Method:** [e.g., BSA E-Filing System]
- **Tracking ID / BSA ID:** [Insert ID Number]

Subject Information:

- **Subject Name:** [Insert Name of Individual or Entity]
- **Account Number(s):** [Insert Account Number(s)]

Confidentiality Notice:

Pursuant to federal law (31 U.S.C. 5318(g)(2)), the SAR and any information that would reveal the existence of a SAR are strictly confidential. This information must not be disclosed to any person involved in the transaction or any unauthorized third party. Unauthorized disclosure of a SAR is a violation of federal law and may result in civil and criminal penalties.

A copy of the filed report and all supporting documentation have been archived in accordance with our institutional record retention policy and will be maintained for a period of [Insert Number, e.g., five] years.

If you have any questions regarding this filing, please contact the Compliance Department.

Sincerely,

[Signature]

[Name of Submitting Official]

[Title]

[Phone Number]