

NOTICE OF FORECLOSURE SALE

Date: [Current Date]

TO:

[Borrower Name]

[Borrower Address]

[City, State, Zip Code]

SENT VIA: [Certified Mail / Return Receipt Requested / Process Server]

RE: NOTICE OF FORECLOSURE SALE REGARDING PROPERTY LOCATED AT:

[Property Address/Legal Description]

Loan Number: [Loan Number]

Dear [Borrower Name/Representative Name],

Notice is hereby given that due to a default under the terms of the [Deed of Trust/Mortgage/Security Agreement] dated [Date of Original Agreement], executed by [Borrower Name] in favor of [Lender Name], the undersigned will sell the property described above at public auction.

The details of the sale are as follows:

- **Date of Sale:** [Date of Sale]
- **Time of Sale:** [Time of Sale]
- **Location of Sale:** [Specific Physical Address/Building/Room Number]
- **Total Amount Due:** \$[Total Debt Amount including Interest/Fees]

The property will be sold to the highest bidder for cash or certified funds. The Lender reserves the right to bid at the sale and to adjourn or postpone the sale to another date by public announcement at the time and place designated above.

To prevent this sale, you are required to pay the full amount of the delinquency, including all costs and legal fees incurred to date, prior to the commencement of the sale. Please contact our office immediately at [Phone Number] if you intend to exercise your right of redemption or wish to obtain a formal payoff statement.

Sincerely,

[Your Name/Company Name]

[Title]

[Phone Number]

[Email Address]

CC: [Guarantors, if applicable]
[Junior Lienholders, if applicable]