

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email Address]

[Date]

[Lender/Service Name]
[Loss Mitigation Department]
[Lender Address]
[City, State, Zip Code]

RE: Notice of Request for Foreclosure Postponement

Loan Number: [Your Loan Number]
Property Address: [Your Property Address]

To Whom It May Concern,

I am writing to formally request an immediate postponement of the foreclosure proceedings and any scheduled sale date for the property located at the address listed above.

This request is being made due to the official State of Emergency declared by [Name of Government Authority/Governor] on [Date of Declaration] regarding [Name of Emergency, e.g., Hurricane, Pandemic, Wildfire].

Due to this State of Emergency, I have experienced significant financial hardship and displacement, making it impossible to satisfy the current debt obligations or pursue traditional loss mitigation options at this moment. I am aware that under [cite specific state law or emergency order if known, e.g., Executive Order No. XXX], there are protections and moratoriums in place for homeowners affected by this crisis.

I intend to resolve this delinquency as soon as the emergency conditions subside. I request that you provide written confirmation that the foreclosure sale scheduled for [Date of Sale] has been cancelled or postponed.

Please direct all future correspondence regarding this matter to my attention at the contact information provided above.

Sincerely,

[Your Signature]
[Your Printed Name]