

**DATE:** [Insert Date]

**TO:**

[Lender/Servicer Name]

[Foreclosure Department/Trustee Name]

[Street Address]

[City, State, Zip Code]

**RE: NOTICE OF REINSTATEMENT AND REQUEST FOR FORECLOSURE SALE CANCELLATION**

**Loan Number:** [Insert Loan Number]

**Property Address:** [Insert Property Address]

**Scheduled Sale Date:** [Insert Date of Foreclosure Sale]

Dear [Contact Person or Foreclosure Department],

This letter serves as formal notification that I, [Borrower Name], have fulfilled the requirements to reinstate the above-referenced mortgage loan. Pursuant to the reinstatement quote provided on [Date of Quote], I have remitted the total required amount of \$[Total Amount Paid] to bring the account current.

Payment was submitted via [Payment Method: e.g., Wire Transfer/Certified Funds] on [Date Paid]. Attached to this letter is the confirmation receipt for your records.

As the delinquency has been cured and the loan is now reinstated, I formally request that you immediately:

- Cancel the foreclosure sale currently scheduled for [Sale Date].
- Rescind any formal notices of default or notices of sale.
- Notify the Trustee and all relevant parties that the foreclosure action is stayed or terminated.
- Update my account status to "Current."

Please provide written confirmation of the sale cancellation and a statement reflecting the current balance of my account within [Number] business days.

Thank you for your prompt attention to this urgent matter.

Sincerely,

[Borrower Signature]

[Printed Name]

[Phone Number]

[Email Address]

**Enclosure:** Proof of Payment/Reinstatement Funds