

Date: [Insert Date]

Lender/Servicer Name: [Insert Lender Name]

Address: [Insert Lender Address]

City, State, Zip: [Insert City, State, Zip]

Borrower Name: [Insert Borrower Name]

Property Address: [Insert Property Address]

Loan Number: [Insert Loan Number]

Foreclosure Sale Date: [Insert Scheduled Sale Date]

RE: Mutual Agreement to Cancel Foreclosure Sale

To Whom It May Concern,

This letter serves as a formal confirmation of the mutual agreement reached between [Insert Lender Name] (the "Lender") and [Insert Borrower Name] (the "Borrower") regarding the cancellation of the foreclosure sale currently scheduled for [Insert Sale Date] for the property located at [Insert Property Address].

Both parties have agreed to cancel the foreclosure sale based on the following terms:

- [Insert Reason: e.g., Approved Loan Modification / Short Sale Agreement / Full Reinstatement]
- [Insert specific condition or payment if applicable]

By signing this document, the Lender agrees to immediately notify the trustee and/or the court to stop all foreclosure proceedings and remove the property from the auction schedule. The Borrower agrees to fulfill the obligations outlined in the new agreement dated [Insert Date of Agreement].

Please acknowledge receipt of this cancellation by providing a written confirmation or a recorded rescission of the Notice of Sale.

Sincerely,

[Insert Borrower Name] / Date

[Insert Lender Representative Name & Title] / Date