

DATE: [Current Date]

TO:

[Mortgage Servicer Name]
[Foreclosure Department/Attorney Liaison]
[Address]
[City, State, Zip Code]

SENT VIA: [Email/Fax/Certified Mail]

RE: REQUEST FOR REINSTATEMENT FIGURES

Borrower Name(s): [Borrower Full Name(s)]

Property Address: [Full Property Address]

Loan Number: [Loan Number]

Foreclosure Sale Date: [Date, if scheduled]

To Whom It May Concern,

Please be advised that this office represents [Borrower Name] regarding the above-referenced loan and property. Our client is seeking to reinstate the mortgage loan and resolve the current default.

We hereby request an official Reinstatement Quote providing the total amount required to bring the loan current. Please ensure the quote is valid through [Date] and includes a detailed breakdown of the following:

- Total past due principal and interest
- Late charges and accrued interest
- Escrow advances (Taxes and Insurance)
- Corporate advances and inspection fees
- Legal fees and foreclosure costs
- Per diem interest rate
- Wire transfer instructions or payment delivery address

Attached is a signed Authorization to Release Information form executed by our client.

Please provide this information by [Deadline Date] to ensure timely payment. You may send the quote via email to [Attorney Email] or via fax to [Fax Number].

Thank you for your prompt attention to this matter.

Sincerely,

[Attorney Name]
[Law Firm Name]
[Phone Number]