

[Your Name]
[Your Address]
[Your Phone Number]
[Your Email Address]

[Date]

[Lender/Service Name]
[Loss Mitigation Department]
[Lender Address]
[City, State, Zip Code]

RE: Request for Foreclosure Reinstatement Quote

Loan Number: [Your Loan Number]
Property Address: [Property Address]

To Whom It May Concern,

I am writing to formally request a Reinstatement Quote for the above-referenced mortgage loan. I intend to pay the full amount required to bring the loan current and stop the foreclosure proceedings.

Please provide a detailed written statement that includes:

- The total amount required to reinstate the loan.
- A breakdown of all past-due principal and interest.
- An itemized list of all late fees, legal fees, and foreclosure costs.
- The "good through" date for the quoted amount.
- Specific instructions for submitting the payment (e.g., wire instructions or certified mail address).

Please send this information to me via [Email/Fax/Mail] as soon as possible, as time is of the essence regarding the pending foreclosure sale date.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Signature]

[Your Printed Name]