

**DATE:** [Insert Date]

**SENT VIA:** [Insert Method, e.g., Certified Mail / Email]

**TO:**

[Borrower Name]

[Property Address]

[City, State, Zip Code]

**RE: REINSTATEMENT QUOTE**

**Loan Number:** [Insert Loan Number]

**Property Address:** [Insert Property Address]

**Foreclosure Sale Date:** [Insert Date, if applicable]

Dear [Borrower Name],

As requested, this letter provides the total amount required to reinstate your mortgage loan and stop the foreclosure process. This quote is valid through **[Expiration Date]**.

To bring your loan current, you must pay the total amount of **[\$Total Amount]**. The breakdown of this amount is as follows:

- **Past Due Monthly Payments:** \$[Amount]
- **Late Charges:** \$[Amount]
- **Accrued Interest:** \$[Amount]
- **Attorney/Legal Fees:** \$[Amount]
- **Property Inspection/BPO Fees:** \$[Amount]
- **Corporate Advances/Other Costs:** \$[Amount]
- **TOTAL REINSTATEMENT AMOUNT:** \$[Total Amount]

**Payment Instructions:**

Payment must be made in **certified funds** (Cashier's Check or Money Order). Personal checks will not be accepted. Please make the funds payable to [Lender/Service Name] and deliver them to the following address:

[Lender/Service Name]

Attn: Reinstatement Department

[Mailing Address]

[City, State, Zip Code]

Please note that any payments received after [Expiration Date] will be rejected, and a new quote must be requested. If the total amount is not received by the deadline, the foreclosure action will proceed as scheduled.

If you have any questions regarding this quote, please contact our Loss Mitigation Department at [Phone Number].

Sincerely,

[Sender Name/Representative]  
[Lender/Service Name]  
[Phone Number]