

[Your Name]  
[Your Address]  
[Your Phone Number]  
[Your Email Address]

[Date]

[Name of Institution/Lender/Creditor]  
[Department Name, if applicable]  
[Address]  
[City, State, Zip Code]

**Subject: Notice of Eligibility for Protections under the Servicemembers Civil Relief Act (SCRA)**

To Whom It May Concern,

I am writing to formally notify you of my active duty military status and to request the protections afforded to me under the Servicemembers Civil Relief Act (SCRA), 50 U.S.C. §§ 3901-4043.

I am a member of the [Branch of Service, e.g., United States Army]. My active duty service began on [Date Service Started] and is currently expected to continue until [Expected End Date, or state "Indefinite"].

This request pertains to the following account(s):  
Account Number: [Your Account Number(s)]

Pursuant to the SCRA, I am requesting that the interest rate on the aforementioned account(s) be reduced to the statutory maximum of 6% per annum for the duration of my active duty service, effective as of my active duty start date. I also request that any interest in excess of 6% be waived and that my monthly payments be recalculated accordingly.

Additionally, please ensure that all other applicable SCRA protections are applied to my account, including but not limited to protections against foreclosure, repossession, and default judgments.

Enclosed is a copy of my military orders (or a letter from my commanding officer) confirming my active duty status and service dates.

Please provide written confirmation that these protections have been applied to my account. If you require any further documentation or information, please contact me at the phone number or email address listed above.

Thank you for your prompt attention to this matter.

Sincerely,

[Signature]

[Your Printed Name]

[Your Social Security Number - Optional/As Required]

Enclosure: [Copy of Military Orders / Commanding Officer's Letter]