

[Date]

[Attorney Name]

[Law Firm Name]

[Address]

[City, State, Zip Code]

RE: NOTICE OF SUSPENSION OF LEGAL SERVICES

Dear [Attorney Name],

This letter serves as formal notification that your services regarding the foreclosure proceedings for the property located at [Property Address] are hereby suspended, effective immediately.

You are instructed to cease all legal actions, filings, and communications related to this matter until further notice. Please provide a comprehensive status report of the case and an itemized statement of accounts within [Number] business days.

Furthermore, please ensure that all original documents and the complete case file are organized and ready for transfer should we decide to move forward with alternative counsel.

Please acknowledge receipt of this notice in writing.

Sincerely,

[Your Name/Authorized Representative]

[Title/Company Name]

[Phone Number]

[Email Address]