

**Date:** [Current Date]

**To:** [Lender/Servicer Name]

**Attention:** Loss Mitigation Department

**Address:** [Lender Address]

**City, State, Zip:** [City, State, Zip]

**RE: Request for Foreclosure Suspension**

**Mortgagor Name(s):** [Your Name]

**Property Address:** [Property Address]

**Loan Account Number:** [Your Loan Number]

To Whom It May Concern,

I am writing to formally request an immediate suspension of any pending foreclosure proceedings regarding the property mentioned above. I am currently in the process of working with your Loss Mitigation Department to resolve the delinquency on my account through a [Loan Modification / Short Sale / Deed-in-Lieu / Forbearance Plan].

My completed loss mitigation application was submitted on [Date Submitted] and is currently [under review / pending additional documents]. Pursuant to federal guidelines and Consumer Financial Protection Bureau (CFPB) regulations regarding "dual tracking," I request that all foreclosure actions, including scheduled sale dates, be stayed until a final decision has been made regarding my application and all appeal periods have expired.

Please find the following details regarding my current status:

- **Application Status:** [e.g., Complete and under review]
- **Assigned Relationship Manager:** [Name of contact person, if known]
- **Scheduled Sale Date:** [Date of sale, if applicable]

I am committed to resolving this matter and keeping my home. Please provide written confirmation that the foreclosure process has been suspended and inform me of any additional documentation required to finalize the loss mitigation review.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Phone Number]

[Your Email Address]