

[Date]

[County Recorder Office Name]

[Address]

[City, State, Zip Code]

**RE: Recording of Notice of Trustee's Sale**

To the County Recorder:

Enclosed please find an original Notice of Trustee's Sale regarding the property listed below for recording in your official records:

- **Trustor/Borrower:** [Name of Borrower]
- **Property Address:** [Full Property Address]
- **Assessor's Parcel Number (APN):** [APN Number]
- **Reference Deed of Trust:** [Recording Instrument Number or Book/Page]

Also enclosed is a check in the amount of \$[Amount] to cover the required recording fees. Please return the conformed or recorded document to our office in the provided self-addressed stamped envelope.

If there are any issues regarding this filing, please contact [Contact Name] at [Phone Number] or [Email Address].

Sincerely,

[Signature]

[Printed Name]

[Company/Trustee Name]

[Address]

[Phone Number]