

SENT VIA CERTIFIED MAIL - RETURN RECEIPT REQUESTED

Date: [Date]

To: [Name of Occupant(s)]
And all other occupants of:
[Full Property Address]

RE: NOTICE TO QUIT AND VACATE AFTER FORECLOSURE SALE

Dear Occupant(s),

Please be advised that this law firm represents [Name of Bank/Lending Institution], the current legal owner of the real property located at [Full Property Address] (the "Premises").

Our client acquired title to the Premises via a Foreclosure Sale conducted on [Date of Sale]. The deed conveying the property to our client has been duly recorded in the land records of [County/Jurisdiction]. Consequently, any right you may have had to possess or occupy the Premises has been terminated by operation of law.

DEMAND IS HEREBY MADE that you and all other occupants quit and vacate the Premises, and remove all personal property therefrom, no later than [Number of Days, e.g., 3, 30, or 90] days from the date of this notice, specifically by [Deadline Date].

Upon vacating, please ensure all keys and access devices are delivered to [Name/Entity] at [Address]. The Premises must be left in "broom clean" condition and free of all debris.

Failure to vacate the Premises by the date specified above will result in the immediate commencement of legal eviction proceedings (Summary Process/Unlawful Detainer) against you. Such action may result in a court judgment for possession, as well as liability for legal costs, attorney fees, and use and occupancy charges.

If you wish to discuss a voluntary "Cash for Keys" agreement or a short-term move-out plan, please contact our office immediately at [Phone Number] or [Email].

This letter is an attempt to recover possession of the property and any information obtained will be used for that purpose.

Sincerely,

[Signature]
[Name of Legal Counsel]
[Law Firm Name]
[Firm Address]