

NOTICE TO QUIT AND VACATE

Date: [Insert Date]

To: [Name of Tenant/Occupant]

And All Other Occupants:

[Insert Property Address]

[Insert Suite/Unit Number]

[City, State, Zip Code]

RE: NOTICE TO SURRENDER POSSESSION OF PREMISES FOLLOWING FORECLOSURE SALE

PLEASE TAKE NOTICE that the commercial property located at [Insert Address] was sold at a foreclosure sale on [Insert Date of Sale].

The undersigned, [Insert Name of New Owner/Entity], is the current legal owner of the property as a result of said foreclosure sale. Your prior lease or right of possession has been terminated by operation of law due to the foreclosure of the superior mortgage/deed of trust.

YOU ARE HEREBY NOTIFIED that you are required to vacate the premises and deliver full possession of the property to the owner on or before [Insert Date by which they must leave, e.g., 3 days or 30 days from notice], at [Insert Time].

All personal property and trade fixtures must be removed from the premises by the date specified above. Any property remaining after that date may be considered abandoned and disposed of in accordance with applicable state laws.

Failure to vacate the premises by the date and time stated above will result in the commencement of legal proceedings for unlawful detainer (eviction) to recover possession of the premises, along with any applicable damages, holdover rent, legal fees, and court costs.

Please contact [Insert Name/Company] at [Insert Phone Number] or [Insert Email Address] to coordinate the turnover of keys and a final walkthrough.

Sincerely,

[Signature]

[Printed Name of New Owner or Authorized Agent]

[Company Name, if applicable]

[Mailing Address]

[Phone Number]