

[Date]

[Debtor Name]

[Debtor Address]

[City, State, Zip Code]

**RE: NOTICE OF INTENTION TO PURSUE DEFICIENCY JUDGMENT**

Account Number: [Account Number]

Collateral Description: [Year, Make, Model of Vehicle/Property Description]

Dear [Debtor Name],

This letter serves as formal notice regarding the remaining balance on your account following the sale of the collateral securing your loan. The collateral was sold on [Date of Sale] for the amount of \$[Sale Price].

After applying the proceeds of the sale to your outstanding balance, and including allowable costs such as repossession fees, storage, and legal expenses, a deficiency remains. The calculation is as follows:

- Total Outstanding Principal: \$[Amount]
- Accrued Interest: \$[Amount]
- Repossession and Sale Costs: \$[Amount]
- **Subtotal: \$[Amount]**
- Less Net Sale Proceeds: (\$[Amount])
- **Total Deficiency Balance Due: \$[Amount]**

Please be advised that [Creditor Name] intends to pursue a legal judgment against you for this deficiency balance, plus any additional interest and legal fees as permitted by law.

To avoid further legal action, you must pay the total deficiency balance or contact our office at [Phone Number] by [Date] to establish a payment arrangement.

Sincerely,

[Signature]

[Name of Representative]

[Creditor Name]

[Creditor Address]