

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email]
[Date]

[Insurance Company Name]
[Attn: Appeals Department]
[Address]
[City, State, Zip Code]

RE: Appeal for Reinstatement of Flood Insurance Policy

Policy Number: [Your Policy Number]

Property Address: [Insured Property Address]

Dear [Name of Contact Person or Appeals Department],

I am writing to formally appeal the cancellation of my flood insurance policy, which was terminated on [Date of Cancellation] due to [Reason for Cancellation, e.g., non-payment, missed deadline, missing documentation].

I am requesting a reinstatement of this policy for the following reason(s):

[Provide a brief explanation here. For example: "I did not receive the renewal notice," or "The payment was delayed due to a banking error," or "I was dealing with a medical emergency during the renewal period."]

I have attached the following documents to support my request:

- [Document 1, e.g., Proof of payment]
- [Document 2, e.g., Letter from bank or medical provider]
- [Document 3, e.g., Copy of the original policy]

Maintaining flood insurance is critical for the protection of my property and is a requirement of my mortgage lender. I am prepared to pay any outstanding premiums, late fees, or penalties immediately to ensure there is no lapse in coverage.

Please review my case and notify me of your decision regarding the reinstatement of my policy at your earliest convenience. You may reach me at [Your Phone Number] or [Your Email Address].

Thank you for your time and consideration of this appeal.

Sincerely,

[Your Signature]

[Your Printed Name]