

[Your Name]
[Your Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Insurance Company Name]
[Attention: Reinstatement Department]
[Insurance Company Address]
[City, State, Zip Code]

RE: Application for Reinstatement of Flood Insurance Policy

Policy Number: [Your Policy Number]

Property Address: [Insured Property Address]

Dear Customer Service Department,

I am writing to formally request the reinstatement of my flood insurance policy, which recently lapsed on [Date of Cancellation/Lapse] due to [reason for lapse, e.g., non-payment or missed renewal notice].

I value this coverage and wish to ensure the continued protection of my property. Enclosed with this letter, you will find:

- A check for the full premium amount of \$[Amount] to cover the current term.
- A signed "Statement of No Loss" confirming that no flood damage has occurred at the property between the lapse date and the current date.
- [List any other required documents, such as a recent elevation certificate if requested].

Please review this application and notify me once the policy has been successfully reinstated. If there are any additional forms required or if the premium amount has changed, please contact me immediately at [Your Phone Number].

Thank you for your assistance in maintaining my coverage.

Sincerely,

[Your Signature]

[Your Printed Name]