

[Your Name]
[Your Address]
[Your Phone Number]
[Your Email Address]

[Date]

[Bank Name]
[Bank Branch Address]
[City, State, Zip Code]

RE: Demand for Reversal of Failed Wire Transfer Fees
Account Number: [Your Account Number]
Transaction Reference Number: [Reference Number]

Dear Customer Service Department,

I am writing to formally request a full reversal and refund of the fees charged to my account in relation to a failed wire transfer initiated on [Date]. The total amount of fees in dispute is \$[Amount].

The wire transfer failed due to [Reason for Failure, e.g., technical error on the bank's part / incorrect processing by the intermediary bank / system outage]. As the failure was not a result of incorrect information provided by me or any negligence on my part, I believe these charges are unwarranted.

I have attached the following documents for your review:

- Copy of the wire transfer application
- Account statement showing the deducted fees
- [Any other supporting documentation]

I request that the amount of \$[Amount] be credited back to my account immediately. Please provide a written confirmation once the reversal has been processed.

I look forward to your prompt response within [Number of Days, e.g., 5] business days to resolve this matter amicably.

Sincerely,

[Your Signature]

[Your Printed Name]