

Date: [Insert Date]

To: [Customer Name]

Account Number: [Last 4 Digits of Account]

Reference Number: [Transaction Reference Number]

Subject: Response to Inquiry Regarding Rejected Wire Transfer

Dear [Customer Name],

We are writing in response to your inquiry regarding the status of your wire transfer initiated on [Date of Transfer] for the amount of [Amount].

After reviewing our records, we must inform you that the wire transfer was rejected. The rejection occurred due to the following reason:

[Insert Reason: e.g., Incorrect Account Number / Invalid Routing Number / Compliance Review / Insufficient Funds]

The funds, minus any applicable processing fees, have been returned to your account. You should see the credit reflected in your balance within [Number] business days.

If you wish to re-initiate this transfer, please verify the recipient's banking details and ensure all information is accurate before submitting a new request.

If you have any further questions, please contact our customer service department at [Phone Number] or visit your local branch.

Sincerely,

[Name of Representative]

[Title/Department]

[Financial Institution Name]