

**Date:** [Insert Date]

**To:**

[Customer Name]

[Customer Address]

[City, State, Zip Code]

**Subject: Confirmation of Dormant Account Reactivation**

Dear [Customer Name],

We are pleased to inform you that your request to reactivate your dormant account has been approved and processed.

**Account Details:**

- **Account Name:** [Insert Name]
- **Account Number:** [Insert Account Number]
- **Account Type:** [Insert Type, e.g., Savings/Checking]
- **Reactivation Date:** [Insert Date]

Your account is now fully active. You may resume all banking activities, including deposits, withdrawals, and online transactions, effective immediately.

To ensure your account remains active in the future, we recommend performing at least one transaction every six months. Please update your contact information or security credentials if they have changed during the period of inactivity.

If you have any questions or require further assistance, please contact our customer service department at [Phone Number] or visit any of our branches.

Thank you for choosing [Bank Name].

Sincerely,

[Officer Name]

[Title/Position]

[Bank Name]