

[Your Full Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email Address]

[Date]

[Name of Financial Institution]
[Department Name, if applicable]
[Institution Address]
[City, State, Zip Code]

RE: FATCA Inquiry - Account Number: [Your Account Number]

To Whom It May Concern,

I am writing in response to your inquiry regarding my tax residency and status under the Foreign Account Tax Compliance Act (FATCA).

Please find the following information as requested:

1. Tax Residency Status:

I am a [Citizen/Resident] of [Country Name]. My tax identification number in this jurisdiction is [Your Tax ID Number].

2. U.S. Person Status:

I [confirm / deny] that I am a "U.S. Person" for tax purposes. [If you are a U.S. Person, state: My U.S. Social Security Number is XXX-XX-XXXX.]

3. Supporting Documentation:

I have enclosed the following completed forms and supporting documents as requested:

- [e.g., Form W-9 or Form W-8BEN]
- [e.g., Copy of Passport or Government ID]
- [e.g., Certificate of Residence]

I declare that the information provided is, to the best of my knowledge, accurate and complete. I undertake to advise [Name of Financial Institution] immediately of any change in circumstances that causes the information contained herein to become incorrect.

Should you require any further clarification or additional documentation, please contact me directly at [Your Phone Number] or [Your Email].

Sincerely,

[Signature]

[Your Printed Name]