

[Date]

[Customer Name]

[Customer Address]

[City, State, Zip Code]

Subject: Notice of Expired Stop Payment Order

Dear [Customer Name],

This letter is to inform you that the stop payment order placed on the following item has expired:

- **Account Number:** [Account Number]
- **Check/Item Number:** [Check Number]
- **Payee:** [Payee Name]
- **Amount:** \$[Amount]
- **Original Request Date:** [Date]
- **Expiration Date:** [Expiration Date]

According to our records, the protection period for this stop payment request has ended. As a result, this item may now be honored and cleared if it is presented to the bank for payment.

If you wish to maintain the stop payment status on this item, you must contact us immediately to renew the request. Please note that a renewal fee of \$[Fee Amount] may apply to your account.

If the item has already been canceled or the matter has been resolved with the payee, no further action is required.

For any questions or to renew this order, please visit your local branch or call our customer service department at [Phone Number].

Sincerely,

[Name/Department]

[Bank/Financial Institution Name]