

[Your Name]
[Your Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Bank Name]
[Bank Address]
[City, State, Zip Code]

Subject: Resolution Letter for Cancellation of Stop Payment Order

To the Customer Service Department,

I am writing to formally request the cancellation of the stop payment order currently active on my account, [Account Number].

Please remove the stop payment instruction for the following item(s):

- Check Number: [Check Number]
- Payee Name: [Name of Payee]
- Check Date: [Date on Check]
- Amount: [Dollar Amount]

I confirm that the dispute or issue regarding this payment has been resolved. I authorize [Bank Name] to honor and process this payment should it be presented for collection following the receipt of this letter.

Please notify me once this cancellation has been processed. If there are any forms required to finalize this request, please send them to my address on file.

Thank you for your prompt attention to this matter.

Sincerely,

[Signature]

[Typed Name]