

[Date]

[Recipient Name]

[Recipient Title]

[Requesting Agency/Law Firm Name]

[Street Address]

[City, State, Zip Code]

**RE: Certification of Final Compliance - Subpoena Case No. [Case Number]**

Dear [Recipient Name],

This letter serves as the formal certification that [Company Name] has completed its response to the subpoena issued on [Date of Subpoena] regarding [Case Name/Reference].

I, [Your Name], acting in my capacity as [Your Job Title/Custodian of Records], hereby certify the following:

- A diligent and thorough search of all relevant physical and electronic records has been conducted.
- All documents, data, and materials responsive to the requests set forth in the subpoena have been identified and produced.
- To the best of my knowledge, information, and belief, the production is complete and no responsive documents have been withheld, other than those identified in the attached privilege log (if applicable).
- The copies provided are true and accurate reproductions of the original records maintained in the ordinary course of business.

With this final production, [Company Name] considers its obligations under this subpoena to be fully satisfied.

Please contact me at [Phone Number] or [Email Address] if you have any questions regarding this certification.

Sincerely,

[Signature]

[Typed Name]

[Title]

[Company Name]