

[Your Name]  
[Your Address]  
[Your Phone Number]  
[Your Email Address]

[Date]

[Bank Name]  
[Bank Address]  
[City, State, Zip Code]

RE: Resolution of Lost Debit Card - Account Number ending in [Last 4 Digits]

To whom it may concern,

I am writing to formally confirm the report of my lost debit card and to request a final resolution regarding the security of my account. I first reported this card as lost/stolen on [Date] at [Time] via [Phone/Online Portal/In-Person].

Please ensure that the following actions have been completed:

- The lost card (ending in [Last 4 Digits]) has been permanently deactivated.
- Any unauthorized transactions made after the time of the loss have been identified and reversed.
- A replacement card has been issued and sent to my verified mailing address.

I have reviewed my recent statement and have noted the following unauthorized transactions (if any):

- [Transaction Date] - [Merchant Name] - [Amount]
- [Transaction Date] - [Merchant Name] - [Amount]

Please provide written confirmation that this incident has been resolved and that my liability for any fraudulent charges has been limited in accordance with federal regulations and bank policy.

Thank you for your prompt assistance in securing my account.

Sincerely,

[Your Signature]

[Your Printed Name]