

[Company Letterhead/Header]

[Date]

[Customer Name]

[Customer Address]

[City, State, Zip Code]

Re: Inquiry Regarding Loan Forbearance for Military Deployment

Account Number: [Account Number]

Dear [Customer Name],

We are writing in response to your inquiry dated [Date] regarding loan forbearance options available to you during your upcoming military deployment.

Under the Servicemembers Civil Relief Act (SCRA) and our internal military assistance programs, you may be eligible to postpone or reduce your loan payments during your period of active duty service. To determine your qualification for these benefits, we require the following documentation:

- A copy of your official military deployment orders.
- A formal written request for relief (this letter can serve as the initial inquiry).
- Your expected deployment start date and end date.

Once we receive and verify your orders, we will review your account to determine the specific relief options available, which may include interest rate caps or temporary payment suspension. Please note that interest may still accrue during the forbearance period depending on the terms of your specific loan agreement.

Please submit the required documentation via one of the following methods:

- Email: [Email Address]
- Fax: [Fax Number]
- Mail: [Mailing Address]

If you have any questions or require further assistance, please contact our Military Support Department at [Phone Number] between the hours of [Hours of Operation].

Thank you for your service.

Sincerely,

[Name of Representative]

[Title]

[Company Name]