

To: All Compliance Officers

From: [Name of Executive/Chief Compliance Officer]

Date: [Insert Date]

Subject: Directive for Implementation of New Anti-Money Laundering (AML) Framework

Dear Compliance Team,

This letter serves as a formal directive to implement the newly established Anti-Money Laundering (AML) framework, effective [Insert Date]. These updates are mandatory to ensure alignment with recent regulatory changes and to strengthen our institutional risk management protocols.

All Compliance Officers are hereby directed to execute the following actions:

- **Enhanced Due Diligence (EDD):** Apply revised thresholds for high-risk client identification and verification as outlined in Section [Number] of the new manual.
- **Transaction Monitoring:** Update monitoring software parameters to capture new red-flag indicators related to [Specific Industry/Sector].
- **Reporting Protocols:** Adhere to the accelerated timeline for filing Suspicious Activity Reports (SARs) to meet the new 24-hour internal review deadline.
- **Audit Documentation:** Ensure all digital footprints of KYC (Know Your Customer) reviews are archived according to the updated data retention policy.

Mandatory training sessions regarding these frameworks will be held on [Insert Date]. Attendance is compulsory for all members of the compliance department.

Failure to adhere to these directives may result in regulatory non-compliance and subsequent disciplinary action. Please acknowledge receipt of this directive by signing and returning a copy to the Legal Department by [Insert Date].

Sincerely,

[Signature]

[Full Name]

[Job Title]

[Organization Name]