

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

**Subject: Notification of Advanced Client Screening Procedures**

Dear [Client Name],

As part of our commitment to maintaining the highest standards of security and regulatory compliance, [Company Name] is implementing advanced client screening procedures. These measures are designed to protect our clients, ensure the integrity of our services, and comply with updated industry regulations.

The screening process may involve the verification of the following information:

- Updated proof of identity and residency.
- Enhanced due diligence regarding business activities.
- Verification of beneficial ownership (if applicable).
- Screening against global sanctions and watchlists.

We may reach out to you shortly to request specific documentation or clarification regarding your account. We kindly ask for your cooperation in providing this information promptly to avoid any disruption to your services.

All data collected during this process will be handled in strict accordance with our Privacy Policy and relevant data protection laws. Your information will remain confidential and will be used solely for compliance and risk management purposes.

If you have any questions regarding these procedures, please contact our compliance department at [Phone Number] or via email at [Email Address].

Thank you for your continued trust and cooperation.

Sincerely,

[Sender Name]

[Title]

[Company Name]